

Center for Educational Performance and Information (CEPI)

*Michigan Education Information System
(MEIS)*

Financial Information Database (FID) Transportation Expenditure Report (Form SE-4094) User's Guide

Fall 2012

Questions?
Contact: 517.335.0505
E-mail: CEPI@michigan.gov



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What's New?

No modifications to the Transportation Expenditure Report (SE-4094) have occurred since the 2010-2011 collection. As a result, the 2012 edition of the User's Guide does not contain changes from last year's edition.

Getting Started

FID Help Resources

Before using the application, authorized users should familiarize themselves with the various help resources available. To download these help documents, please go to the CEPI Web site at www.michigan.gov/cepi. Click on "MEIS Data Services" on the left-side navigation bar. A submenu will appear, from which you will click on "Financial Information Database." Be sure to check this page occasionally, as you will always find the most up-to-date information here.

Chart of Accounts. The FID supports submission of district financial data using account codes compliant with the Michigan School Accounting Manual Chart of Accounts. This submission process provides a level of financial data that facilitates compliance reporting and will facilitate informed decision-making at the school, state and federal levels.

A link to the Michigan Public School Accounting Manual Chart of Accounts is available in the publications section of the Office of State Aid and School Finance on the Michigan Department of Education Web site at www.michigan.gov/mde. The Chart of Accounts is contained within the "Appendix - Definitions for Accounting Codes," located on the Manual page. It is also available under the "Quick Links" section of the FID Web page.

Application Start-Up and Security

To become an authorized user of the FID Application, you must first obtain an MEIS account. If you do not have an MEIS account, go to www.michigan.gov/meis. Click on the MEIS logo. On the next screen, click on **"Create an MEIS Account."** You may also follow the MEIS link on the FID Login screen.

Once you have an MEIS account, you need to download the FID Security Agreement. From the FID home page, click on the "FID Security Agreements" link in the pink box titled "Upload FID Data to CEPI." For an individual who is replacing an authorized user, you will need to complete and return a Removal Request Form to have that person's permissions to the FID and any other CEPI application(s) removed.

Updating MEIS Information. If at any time your contact information should change, be sure to make the necessary updates in your MEIS account. It is important that this information is accurate to ensure that authorized users receive communications sent by CEPI. Follow these steps to update your MEIS account:

1. Go to www.michigan.gov/meis.
2. Click on the MEIS logo.
3. Log in to the application.
4. Select "Edit Personal Information."
5. Enter your new e-mail address in the specified field and click **Save**.

If you experience problems with your MEIS account or password while using the application, please contact the CEPI customer support at 517-335-0505, or by e-mail at CEPI@michigan.gov.

In order to access the application, you have to launch the application from your Internet browser. Click the "FID Application" link located in the pink "Upload FID Data to CEPI" box. When launched successfully, you will see the FID Login screen. Enter your MEIS User Name and Password and click **OK** to enter the application.

The screenshot shows the login interface for the Financial Information Database. At the top, there is a header with the logo for the Center for Educational Performance & Information and the Michigan.gov logo. Below the header, the date is displayed as 06-22-2009. The main content area is divided into two sections. On the left, there is a text box titled "Financial Information Database" containing instructions for users. On the right, there is a "Login" form with fields for "MEIS Login:" and "Password:", and an "OK" button. A callout bubble points to the login fields, stating "Enter MEIS User Name and Password". Another callout bubble points to the bottom of the page, stating "Security Access Information".

Center for Educational Performance & Information
Michigan.gov
An Official State of Michigan Web Site

Date: 06-22-2009

Financial Information Database

Each year school districts use the Financial Information Database application to submit information on financial reports, balance sheets, revenues, district and school expenditures. Such data must be in compliance with the Michigan Public School Accounting Manual Chart of Accounts.

In order to access FID, users must have an active valid MEIS account and must have submitted to CEPI a FID security agreement form signed by the district's lead administrator as indicated in the Educational Entity Master. If you have any questions about the application, please contact CEPI customer support at 517-335-0505 or at CEPI@michigan.gov. Please include your full name and complete telephone number (with area code) when you contact customer support.

To obtain a MEIS Login ID, please [click here](#).
Download a FID Security Agreement, [click here](#).
Download a FID Financial Forms Security Agreement, [click here](#).

Login

MEIS Login:

Password:

Security Access Information

VeriSign Secured

System Logs Out User. The login is needed to establish your identity and allow access rights to the database information. Please remember that your session is tracked. Your login user name and password are valid as long as you have been active on the screen within the last 20 minutes. If your connection has been inactive for a period of 20 minutes, your access authorization ends, and you must log in again.

Entering the application for the first time. If you are logging in to the FID for the first time or you have not confirmed your user profile, the application will display your user profile details. This screen allows a user to verify and update his/her profile information as required (this information is separate from your MEIS account). Should you need to change any of your information in the future, this screen is located in the Data Collection menu. Please note that this screen will continue to be displayed at log in until the User Profile information is confirmed.

Update User Profile	
Please update your information and click OK to save.	
User Name :	SmithSam
Display Name :	Sam
First Name :	Smith
Last Name :	Sam
Contact Phone :	333-444-5555
Contact Email :	ssmith@district.com
<input type="button" value="OK"/> <input type="button" value="Cancel"/>	

Welcome screen. If you have logged in to the FID before and confirmed your user profile, the application will display the "Welcome Page." This screen displays a salutation with the user's display name as entered in the User Profile.

FID Welcome Page

Hello Sam ,

Welcome to the FID (Financial Information Database) Application.

You may begin using the application by selecting menu options from the top menu bar.

If you wish to view or change your User Profile, please [click here](#).

If you have any problem accessing the application, please contact **CEPI Customer Support** at **517-335-0505** or at CEPI@michigan.gov. Please include your full name and complete telephone number (with area code) when you contact the Help Desk.

Menus. The gray toolbar located under the CEPI banner contains links to help users navigate and download additional help resources.

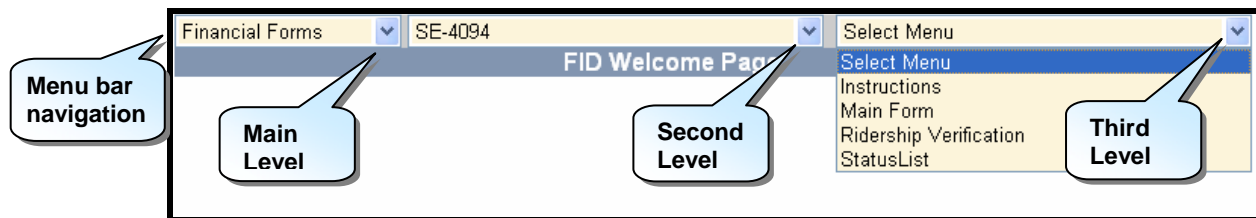
- **FID Home** – Use this link to return to welcome screen.
- **FID FAQs** – Use this link to view the Frequently Asked Questions. (Acrobat Reader required.)
- **Contact CEPI** – Use this link to open a new page that lists CEPI contact information.

NOTE: If you have specific questions regarding the use of the application, please send an e-mail message CEPI customer support [CEPI@michigan.gov] or call 517-335-0505. Please include your name, district code, district name, telephone number with area code and extension, the name of the CEPI application, and your specific questions.

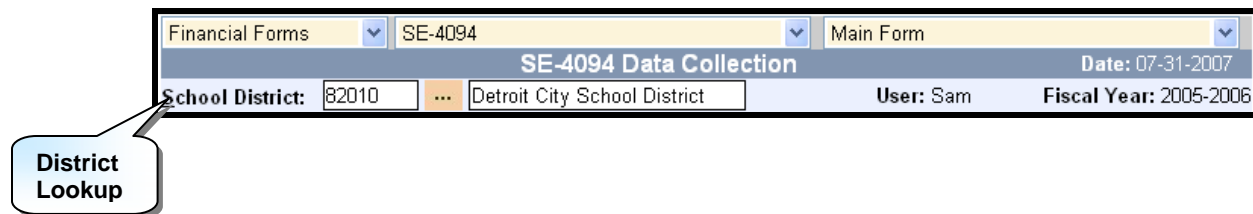
- **FID User's Guide** – Use this link to view the User's Guide (Acrobat Reader required.)
- **Logout** – Use this link to log out of the application.

The menu bar located on the top of each screen is the application menu. Navigation through the application is accomplished through a series of dropdown menus, divided into hierarchical levels. A selection in one menu will determine which functions are presented in the next menu.

Financial forms users will have one option at the main level, "Financial Forms," and one option at second level, "SE-4094." When reporting features are added, they will be available from the first drop-down menu. To make a selection at this level, click on the down arrow and then highlight the required option. Once a function has been selected from the first dropdown list, the second dropdown list will become active, and so forth. Follow the same procedure as before to highlight the desired function. Refer to the respective sections for details on each function and user instructions.



School District Information. Some users may have form access for multiple districts. The School District Control acts as a toolbar providing information regarding the school district. By utilizing the look-up button ... these users can navigate from one district's form to another. This is a display-only field for users with single-district access.



SE-4094 District-Level Access

The financial forms function of the FID is role based. This section of the User's Guide describes functions available to district-level users of the SE-4094 form.

The electronic submission of the transportation expenditure report is designed to mimic the traditional method of submission wherein an individual within a district enters data and submits the form to the ISD. A representative of the ISD then reviews the data, decides if changes are required, and when satisfied, completes the final submission to the state.

To access the SE-4094 form in the application, select "Financial Forms" from the first drop-down menu and "SE-4094" from the second drop-down menu. This enables the third drop-down menu from which you will select "Instructions" to begin your submission process.

Instructions Screen

As the name implies, the instruction screen provides the basic instructions for the submission of the transportation expenditure data and should be reviewed before data entry work begins. This screen also provides a reminder of the submission deadlines and allows the district user to indicate that the district does not operate transportation services.

Contact Information. Located throughout the SE-4094 is a text box requesting the name, phone number and e-mail address for the individual who should be contacted for questions concerning the form data. These are required fields and will produce an error message if you attempt to save with these data missing.

Users with districts that operated transportation services during the previous school year should complete the contact information, review the instructions and click the **Continue** button in the lower right-hand corner of the screen to move on to the main form.

Contact Info (Required)

Name

Phone Number

Email

Address

Enter the contact information of the individual who should address any follow-up questions.

Check here to indicate your district did not operate transportation services during the school year. ☐

If the district does not operate transportation services, enter contact info and check this box ☐ then select SUBMIT below.

** If the check box is selected, the button below will change from Continue to Submit **

No Transportation Services. Districts that did not operate transportation services during the school year are not required to complete the form but must inform the state of this fact.

To indicate that your district did not operate any transportation services during the school year, click on the check box in the declaration sentence. When this box is checked, a **Submit** button is present in the lower right-hand corner of the screen. Upon clicking button the screen will be locked and the "no transportation services" indication will be submitted to the ISD. The "Submission Status" box will update to reflect this change. After your ISD has reviewed the information and completed the submission to the state, your status will be updated to reflect that change.

SE-4094 Form

After clicking the **Continue** button, users will be taken to the SE-4094 main form. The form can also be accessed directly through the menu by clicking on "Main Form" from the third drop-down window.

Submission Status: The SE-4094 form will appear as shown on the following page. Located on the top of the screen is an indicator that displays the current submission status of the form. Your submission status will fall into one of the categories listed below:

- | | |
|---------------------------------|--|
| • Incomplete | Indicates that no data have been entered and saved |
| • Data Saved | Indicates data have been entered and saved |
| • Submitted to ISD | Indicates data have been submitted to the ISD for review |
| • Submitted to CEPI | Indicates ISD submitted district data to CEPI |
| • Returned to District by ISD | Indicates ISD user has unlocked the form to allow district user to make changes before submission can be completed |
| • Returned to District by State | Indicates state user has unlocked the form to allow district user to make changes before submission can be completed |

At any point in the submission process, you can check on the status of your district's submission. In addition, holding the cursor over the submission status text will allow you to review the status history of the district's submission.

The screenshot shows the SE-4094 Data Collection form. At the top, there are dropdown menus for 'Financial Forms' (set to SE-4094) and 'Main Form'. Below these, the title 'SE-4094 Data Collection' is centered, with the date 'Date: 06-22-2009' on the right. The form includes fields for 'School District' (63010), 'Birmingham City School District', 'User: Barry', and 'Fiscal Year: 2008-2009'. A yellow box with a red 'X' in the top left corner displays the 'Submission Status: Incomplete'. Below this status, there is a checkbox with the text: 'By checking this box, you are allowing your ISD to edit and submit the data but you are still responsible. If you do not check this box, your ISD may only submit the data to the state exactly as you submit it to ISD.' A blue callout bubble points to this checkbox with the text: 'OPTIONAL: Check here to allow your ISD's user to have the ability to edit your data.' To the right of the checkbox is a 'Print' button with a printer icon. Below the checkbox is a link 'View Allowable COA'. At the bottom, there is a 'Contact Info (Required)' section with fields for Name, Phone Number, Email, and Address. A blue callout bubble points to the 'Print' button with the text: 'Click the Print button to generate a printer-friendly version of the form.'

Also located in the submission status box is a checkbox that, when checked, will grant write access to the ISD-level user(s) for your ISD. Granting write access to the ISD is optional and it is up to the local district user to determine whether or not this appropriate. Write access is granted instantaneously upon clicking the checkbox. **Warning:** Be sure to save any data entered before clicking this option. Clicking the button refreshes the screen and any unsaved data will be lost.

The contact information box will be populated with the information as entered on the instruction screen. This information can be changed at any time; however, if the data are removed, an error message will be generated when you attempt to save.

Transportation Expenditure Report Form (SE-4094)

LINE	Account Code Description #1	Reg/Voc Ed		Spec Ed-Sec 52		Spec Ed-Sec 53a		Total
		FTE	Expenditure	FTE	Expenditure	FTE	Expenditure	
		(1)	(2)	(3)	(4)	(5)	(6)	
1000 - Salaries								
1	1160 Supervision	10.00	2500	5.00	1000			3,500
2	1610 Bus Driver	10.00	2500	5.00	1000			3,500
3	1620 Secretarial/Clerical	10.00	2500	5.00	1000			3,500
4	1630 Aides	10.00	2500	5.00	1000	0.00	0	3,500
5	1550 Other Support	10.00	2500	5.00	1000			3,500
6	TOTAL SALARIES	40.00	12,500	25.00	5,000	0.00	0	17,500
7	2000 Employee Benefits		0		0		0	0

LINE	Account Code Description	Reg/Voc Ed		Spec Ed-Sec 52		Spec Ed-Sec 53a		Total
		FTE	Expenditure	FTE	Expenditure	FTE	Expenditure	
		(1)	(2)	(3)	(4)	(5)	(6)	
	1000 - Purchased Services - Non-Vehicle Related Costs							
	Local Expenses		0		0		0	0
	Telephone/Postage		0		0			0
	Other Utilities		0		0			0
11	31xx Purch Serv - Staff	0.00	0	0.00	0	0.00	0	0
12	Other Non-Veh Purch Serv		0		0			0
	TOTAL NON-VEH RELATED PURCHASED SERVICES		0		0		0	0
	No of Veh			No of Veh		No of Veh		
14	3310 Pupil Trans Common Carrier	0	0	0	0	0	0	0
15	3310 Pupil Trans Common Carrier (black/yellow)	0	0	0	0	0	0	0
16	3330 Pupil Trans Family Veh Cost	0	0	0	0	0	0	0
17	3310 Pupil Trans Taxi Cab	0	0	0	0	0	0	0
18	3930 Pupil Trans Fleet Insurance	0	0	0	0	0	0	0
19	4230 Contracted/Leased Buses	0	0	0	0	0	0	0
20	4xxx Other Vehicle Related Costs		0		0		0	0
	TOTAL VEHICLE RELATED PURCHASED SERVICES		0		0		0	0

L I N E	Account Code Description	Reg/Voc Ed		Spec Ed-Sec 52		Spec Ed-Sec 53a		Total
		Expenditure		Expenditure		Expenditure		
		(1)	(2)	(3)	(4)	(5)	(6)	
5000 - Supplies								
22	5710 Gasoline/Fuel		0		0		0	0
23	5710 Oil/Grease		0		0		0	0
24	5720 Tires/Batteries		0		0		0	0
25	57xx Other Supplies/Repair Parts		0		0			0
26	5910 Office Supplies		0		0			0
27	TOTAL SUPPLIES		0		0		0	0
28	7000 Other Expense/Adjustment		0		0		0	0
29	Bus Amortization		0		0		0	0
30	TOTAL EXPENDITURES		12,500		5,000		0	17,500
31	Total Annual Miles		0		0		0	0
	Total Riders Per Count		0		0		0	0
	Fuel Consumed (in		0		0		0	0
	per Gallon		0.00		0.00		0.00	0.00

Gray colored cells auto-calculate values based on your entries.

Line and column numbers are links that open instructional text.

Click here to go to the Ridership Verification screen.

Click "Save" to save the data entered. Click "Submit to ISD" when form has been completed.

Enter Sec. 53a Ridership Verification

Save your work often as the application times out after 20 minutes of inactivity and the user is logged out. Any data not saved at that time will be lost. Note that the application does not recognize cell entry or tabbing as activity.

Completing the Form

Enter your district's transportation expenditure data on the form, as applicable. You can navigate through cells by using the tab key or by selecting a specific cell with your mouse. Amounts should be rounded to the nearest dollar. Decimal amounts and the use of thousands separators, i.e., commas, will cause errors when you attempt to save or submit.

For the **Salaries** and **Vehicle Related Purchase Services** sections the application verifies that for expenditure amounts exceeding \$5,000, the corresponding full-time equivalent (FTE) or vehicle number value has also been reported. Also in these sections, if FTE or number of vehicles is greater than zero a, corresponding expenditure amount must also be reported.

Informational messages generated by the system will appear directly below the submission status window, as well as a link to a copy of the allowable Chart of Accounts document. Certain error messages will be followed by a set of numbers within parentheses. These numbers indicate the location of the error. The first number denotes the line number and the second number denotes the column number.

Informational messages will appear in the space above the contact box.

Expenditures w/o FTE in line/column: (1,1)

This SE-4094 was saved, but with errors. It cannot be submitted until the errors are corrected. Check SE-4094 User Guide for detailed information.

[View Allowable COA](#)

[Print](#)

Parenttheses indicate the location of an error.

Contact Info (Required)	
Name	Barry
Phone Number	517-123-4567
Email Address	barry@e-mailaddress.com

At any time, you can click on the line or column numbers to open a text box containing detailed line and column instructions. Program-related questions that cannot be answered through the provided support materials should be directed to Dianne Easterling, Michigan Department of Education, at 517-241-4517.

Like an Excel worksheet, the SE-4094 form auto-calculates certain cells based on the data entered. These cells are colored gray for easier identification. Auto-calculated fields are also locked. If a result does not match what you expected, review the cells used in the calculation and make changes as applicable. On the SE-4094, the following fields are auto-calculated:

Total Salaries	Line 6	Sum of lines 1-5.
Total Non-Vehicle Related P/S	Line 13	Sum of lines 8-12.
Total Vehicle Related P/S	Line 21	Sum of lines 14-20.
Total Supplies	Line 27	Sum of lines 22-26.
Total Expenditures	Line 30	Sum of lines 6, 7, 13, 21, 27, 28 and 29.
Miles Per Gallon	Line 34	Total of line 31 divided by line 33.
Total Column	Column 7	Sum of columns 2, 4 and 6 for each line.

Users who have submitted the SE-4094 in the past may notice that there is no longer an FTE box for Line

27: Bus Amortization. These data are not required for the collection.

Ridership Verification

If your district indicates Section 53a transportation costs by entering a value in the "Total Riders Per the Count Week" cell (line 30, column 6), the names of the students claimed must be provided. To enter this data, click on the **Enter Sec. 53a Ridership Verification** button in the left corner of the screen. This will take you to the Ridership Verification screen, as shown in the picture to the right. Enter last and first names for each student. When you have completed your entries, click **Save** and then **Previous** to return to the SE-4094 screen. The application will check to ensure that the number of students entered meet, at a minimum, the entry in the "Total Riders..." cell. Data cannot be submitted to the ISD until this qualification has been met.

This screen can be accessed directly by selecting Ridership Verification from the third drop-down menu.

Saving/Submitting Data

Click the **Save** button to save data in order to leave the application and return to complete your submission at a later time. When data entry has been completed, submit the data to the ISD for review by clicking the **Submit to ISD** button. Upon clicking the **Submit to ISD** button, the form is locked and no changes can be made unless an ISD user releases the form back to the district.



Reminder: If your account has been inactive for more than 20 minutes (the application does not recognize cell entry or tabbing as activity), your access authorization will end and you must log in to the application again. Any form data entered at this point which had not been saved will be lost. With that in mind, it is highly recommended that users periodically save their data.

Your submission is not complete until the data have been submitted to the state by the ISD. The ISD user responsible for your district will review the data as submitted. It is recommended that once the data have been submitted users save a copy of the report for their records. To enable the form to print within the page margins, select the "print preview" option from the printer menu in Internet Explorer. When the preview window opens, select "Shrink to Fit" from the print size drop-down menu.

SE-4094 ISD-Level Access

The financial forms function of the FID is role based. This section of the User's Guide describes functions available to ISD-level users of the SE-4094 form.

The ISD-level role of the SE-4094 form comprises two functions. Like a district-level user, an ISD user can enter and submit the ISD's transportation expenditure data. ISD-level users also have the added ability of reviewing the data entries of their constituent districts and, if satisfied, completing the districts' submissions to the state.

Status List

Unique to ISD-level users is the status list function available from the third drop-down menu. From this screen, ISD-level users can view the current submission status of all of their constituent districts and complete the final submissions to the state. An example of the status screen is shown below:

SE-4094 Data Status by District Date: 06-27-2007

School District: 04000 ... Alper User: Mary Fiscal Year: 2005-2006

Code	District Name	Status	
01010	Alcona Community Sc	Submitted to ISD	<input type="checkbox"/> Select All
04000	Alpena-Montmorency-A	Incomplete	<input type="checkbox"/> Approve/Reject
04010	Alpena Public Schools	Data Saved	
04077	Happy Valley Schools	Incomplete	
04901	...	Incomplete	
60010	...	Data Saved	
60020	...	Incomplete	

[View Form](#) [View Form](#) [View Form](#)

Callouts:

- The submission status for each district is provided as hyperlinks. Click on link to view status history.
- Click here to view (and edit, if permission has been granted) district's SE-4094 form.
- Check here to select the district(s) you wish to Reject or Submit. Then click the applicable button below.

Data submissions will fall into one of the following statuses:

- **Incomplete** Default. Indicates that no data have been entered and saved
- **Data Saved** Indicates data have been entered and saved
- **Submitted to ISD** Indicates data have been submitted to the ISD for review
- **Submitted to CEPI** Indicates ISD submitted district data to CEPI.
- **Returned to District by ISD** Indicates ISD user has unlocked the form to allow district user to make changes before submission can be completed.
- **Returned to District by State** Indicates state user has unlocked the form to allow district user to make changes before submission can be completed.

The district code, district name, and status columns on this screen are sortable by clicking on the column heading. Clicking on the **View Form** link adjacent to the district name will take you to the main form for that particular district in order to review what has been completed. You may also review the status history for a given district by clicking the status link adjacent to the **View Form** link.

When a file is in "Submitted to ISD" status, the ISD user can either reject the submission or finalize the submission to CEPI. When a district user submits the data to the ISD, the form is locked to prevent future changes. If the ISD user spots an error, choosing to reject will unlock the form for the district user in order for the necessary corrections to be made. If the district user enabled the ISD edit option on the form, the ISD user will also have the option of making the necessary changes him or herself. If the district user did not enable the ISD edit option on the form, the ISD user must contact the district user to advise that changes are necessary.

By default, a red "x" is populated in the final column. This is an indication that the district submission is in a state other than "Submitted to ISD" or "Submitted to CEPI." At this point, there is no action for the ISD user to make. When the district has submitted to the ISD, the red "x" will change to a checkbox.

To reject or submit a form, select the checkbox for a particular district and then click on the appropriate button on the bottom of the screen. Multiple districts can be selected if the ISD user prefers to submit or reject files in bulk. Click the "Select All" option in column header row if you wish to reject or submit all district files simultaneously.

When the "Submit to CEPI" button is selected for a district, the status will change and the checkbox will become a green checkmark. Only when all the districts on the status screen have green checkmarks is the submission process complete.

SE-4094 Form (ISD View)

ISD users have view access to the forms of their own district and each of their constituents, which can be accessed through the status list screen as described previously, or by selecting "main form" from the third drop-down menu. The form itself is the same for both district- and ISD-level users; the difference lies in the functionality available to ISD users.

The screenshot displays the "State Administrator and ISD Access to District Forms" interface. At the top, a dropdown menu shows "District: 23060 Grand Ledge Public Schools". Below this is a checkbox labeled "Check if this district does not operate any transportation services". The "Submission Status" is "Submitted to ISD", with a timestamp "As of 6/28/2007 1:16:50 PM by John Smith". A red message states "This district has not granted the ISD permission to", followed by a blue link "View Allowable COA". A green checkmark is visible on the right side of the form.

The SE-4094 form for ISD users contains a district indicator, which is a drop-down menu that allows you to navigate through all of the ISD's district forms easily without having to go back to the status list screen. If a district indicated no transportation services, the applicable checkbox will be "checked" and the form will be clear of data when you view the district's "Main Form" from the third drop-down menu.

District users have the ability to grant edit privileges to the ISD by highlighting an indicator box within the submission status box. If the ISD does not have edit access to a form, this will be indicated directly below the submission status box, as shown above. Without this permission, an ISD cannot edit a constituent form. Please refer to the district-level instructions for guidelines on entering data.

The ISD-level form contains functionality buttons on the bottom of the screen from which a user can individually release a form back to the district user or, if satisfied, submit the form to CEPI. The district user must be contacted by the ISD user if a form requires revisions.

Reporting

To access the Reporting section of the application, select "Financial Forms" from the first drop-down menu and "SE-4094" from the second drop-down menu. This enables the third drop-down menu from which you will select the desired report.

SE-4094 Statistics Report

The SE-4094 Statistics Report provides basic transportation expenditure statistics as a means of validating your district's submission and provides an opportunity to compare and contrast your transportation expenditures to other districts in the state.

The menu works in two ways: (1) if you're interested in a single district, enter the district code (or use the look-up menu) in the first box and click OK or (2) you can enter an ISD code in the "to" and "from" (or use the look-up menu) boxes to receive a report for all the districts within the ISD.

FIDrptSE4094Stats	FID Application	7/10/2008 3:42 PM
	SE-4094 Stats Report	
	Fiscal Year 2006-2007	
Districts Returned: 1		
12345 Happy Valley Public Schools		
Total Expenditures		\$2,639,493.00
Total Expenditure Per Mile		\$3.07
Total Expenditure Per Student		\$1,225.39
Avg. Cost Per Gallon Fuel		\$2.03
Avg. Ridership Per Reg. Ed. Bus		45.89
Avg. Ridership Per Sp. Ed. Bus		15
Total Expenditure Per Reg. Ed. Student		\$962.66
Total Expenditure Per Sp. Ed. Student		\$5,154.75
Total Insurance Cost Per Bus		\$874.96

The statistics populating this report are calculated as described below.

Statistics	Calculation
Total Expenditures	The value of line 30, column 7.
Total Expenditure per Student	The value of line 30, column 7 divided by the value of line 32, column 7.
Total Expenditure per Mile	The value of line 30, column 7 divided by the value of line 31, column 7.
Avg. Cost per Gallon of Fuel	The value of line 22, column 7 divided by the value of line 33, column 7.
Avg. Ridership per Reg. Ed. Bus	The value of line 32, column 2 divided by the value of line 18, column 1.
Avg. Ridership per Sp. Ed. Bus	The value of line 32, column 4 divided by the value of line 18, column 3.
Total Expenditure per Sp. Ed. Student	The value of line 30, column 4 divided by the value of line 32, column 4.
Total Expenditure per Reg. Ed. Student	The value of line 30, column 2 divided by the value of line 32, column 2.
Total Insurance Cost per Bus	The value of line 18, column 7 divided by the sum of line 18 columns 1 and 3.